## Guide: Customer Charter of Rights and Responsibilities



## People who use our services have the right to

- Fair treatment regardless of gender, religion, disability, cultural and language background, or age
- Honesty, respect, dignity and a regard for privacy and being an individual.
- Information and support to access services in the community
- To be an active partner in the services they receive
- Make informed decisions and choices about the services they receive
- A safe, secure and comfortable environment while using receiving services
- Quality services, appropriate to their needs and age
- Support that considers their lifestyle and culture
- Lodge a complaint about the service and to have that complaint resolved in a timely manner that they are happy with
- Have a support person, advocate or person of their choice to represent them in matters relating to delivery of their support

## People who use our services have a responsibility to

- Respect other people's rights to a safe, secure and comfortable environment
- Treat other clients and staff with respect
- Respect other people's rights to privacy and confidentiality
- Follow the policies and procedures of the programs that relate to clients and access to support

Date Approved

01/05/2020

